

Pot do akreditacije

Dr. Blaž Florjanič, PCC



Mag. Bernarda Potočnik, PCC



Marec, 2026



Individualno akreditiranje (ang. Credential) **ACC, PCC, MCC** ali **ACTC** pri International Coaching Federation - ICF



Današnja pot



ACC, PCC in MCC

Kako sploh poteka postopek pridobitve individualne akreditacije



ICF ACC EXAM

Kakšen test rešujejo coachi, ki vložijo prijavo za ACC



ICF Credentialing Exam

Kakšen test opravljajo tisti, ki želijo pridobiti PCC ali MCC akreditacijo



ICF Credentialing Exam (MCC/PCC)

Izkušnje iz prve roke



Vaša vprašanja

Kaj še želim izvedeti o pridobitvi individualne akreditacije pri ICF



Oblikovanje podpornih skupin

Kako vas ICF Slovenija Chapter lahko podpre na poti vašega pridobivanja ICF akreditacije



100 ur

Asociated Certified
Coach

(pridruženi certificirani
coach).



500 ur

Professional Certified
Coach

(profesionalni certificirani
coach)



2500 ur

Master Certified
Coach

(master certificirani
coach)



ACC

Level 1/Level 2 pot

1. Certifikat akreditiranega programa: Level 1/Level 2
2. Dnevnik coachinga: 100 ur
3. 10 ur mentorstva: del akreditiranega programa (3 ure individualno in 7 ur skupinsko)
4. Uspešno opravljen ICF ACC Exam.
5. **Postopek traja 4 tedne**, \$175 USD za ICF člane in \$325 USD za nečlane.

Portfolio pot: vsaj 60 ur usposabljanja za coache

1. Predložimo **1 posnetek coachinga s transkriptom**.
2. Dnevnik coachinga: 100 ur
3. 10 ur mentorstva z PCC/MCC ali ACC coachem, ki je vsaj 1x podaljšal akreditacijo (3 ure individualno in 7 ur skupinsko)
4. Uspešno opravljen ICF ACC Exam.
5. **Postopek traja 16 tednov**, \$475 USD za ICF člane in \$625 USD za nečlane.

Naziv ACC velja 3 leta od datuma odobritve. Za podaljšanje naziva potrebujemo 40 CCE + 10 ur mentorstva/del 40 CCE.

ACC

Dnevnik coachinga/“Coaching Log”

1. 100 ur od začetka usposabljanja.
2. Vsaj **8 strank**, **75 plačanih ur**, vsaj 25 ur izvesti v 18 mesecih pred oddajo prijavnice.
3. Soglasje strank za vpis v Dnevnik coachinga (GDPR).



Soglasje stranke/Release of Confidentiality

Consent (personal data)

By signing this document, you are giving consent to the **Coach, Bernarda Potočnik**, to have your name, surname, contact information, start and end dates of the coaching relationship and the number of paid and pro bono hours of coaching provided on the coaching client log in accordance with all applicable laws and the ICF (International Coaching Federation) Code of Ethics.

Confidentiality

This coaching relationship, as well as all information (documented or verbal) that the Client shares with the Coach as part of this relationship, is bound by the principles of confidentiality set forth in the ICF Code of Ethics. The Coach will not disclose the Client's name as a reference without the Client's consent.

Release of Information

The Coach engages in training and continuing education pursuing and/or maintaining ICF Credentials. That process requires the names and contact information of all Clients for possible verification by ICF. By signing this document, you agree to have only your name, contact information, start and end dates of coaching and the number of paid and pro bono hours shared with ICF staff members and/or other parties involved in this process for the sole and necessary purpose of verifying the coaching relationship, no personal notes will be shared. You may be contacted by the ICF to verify the information in Coach's log. If you are contacted, you will not be asked about coaching topics.



PCC

Level 2 pot

1. Certifikat akreditiranega programa: Level 2
2. Dnevnik coachinga: 500 ur
3. 10 ur mentorstva: del akreditiranega programa (3 ure individualno in 7 ur skupinsko)
4. Uspešno opravljen Credentialing Exam.
5. **Postopek traja 4 tedne**, \$375 USD za ICF člane in \$525 USD za nečlane.

Portfolio pot: vsaj 125 ur usposabljanja za coache

1. Predložimo **2 posnetka coachinga s transkriptom**.
2. Dnevnik coachinga: 500 ur
3. 10 ur mentorstva z PCC/MCC ali ACC coachem, ki je vsaj 1x podaljšal akreditacijo (3 ure individualno in 7 ur skupinsko)
4. Uspešno opravljen Credentialing Exam.
5. **Postopek traja 18 tednov**, \$750 USD za ICF člane in \$900 USD za nečlane.

Naziv PCC velja 3 leta od datuma odobritve. Za podaljšanje naziva potrebujemo 40 CCE (24 CC (3 ICF Etika) + 16 RD).

PCC

Dnevnik coachinga /“Coaching Log“

1. 500 ur od začetka usposabljanja.
2. Vsaj **25 strank, 450 plačanih ur**, vsaj 50 ur izvesti v 18 mesecih pred oddajo prijavnice.
3. Soglasje strank za vpis v Dnevnik coachinga (GDPR).





MCC

Level 3 pot

1. PCC akreditacija.
2. Certifikat akreditiranega programa: Level 3
3. Predložimo **2 posnetka coachinga s transkriptom**
4. Dnevnik coachinga: 2500 ur
5. 10 ur mentorstva: del akreditiranega programa (3 ure individualno in 7 ur skupinsko)
6. Uspešno opravljen Credentialing Exam.
7. **Postopek traja 18 tednov**, \$675 USD za ICF člane in \$825 USD za nečlane.

Portfolio pot: vsaj 200 ur usposabljanja za coache

1. PCC akreditacija.
2. Predložimo **2 posnetka coachinga s transkriptom.**
3. Dnevnik coachinga: 2500 ur
4. 10 ur mentorstva z MCC coachem (3 ure individualno in 7 ur skupinsko)
5. Uspešno opravljen Credentialing Exam.
6. **Postopek traja 18 tednov**, \$675 USD za ICF člane in \$825 USD za nečlane.

MCC

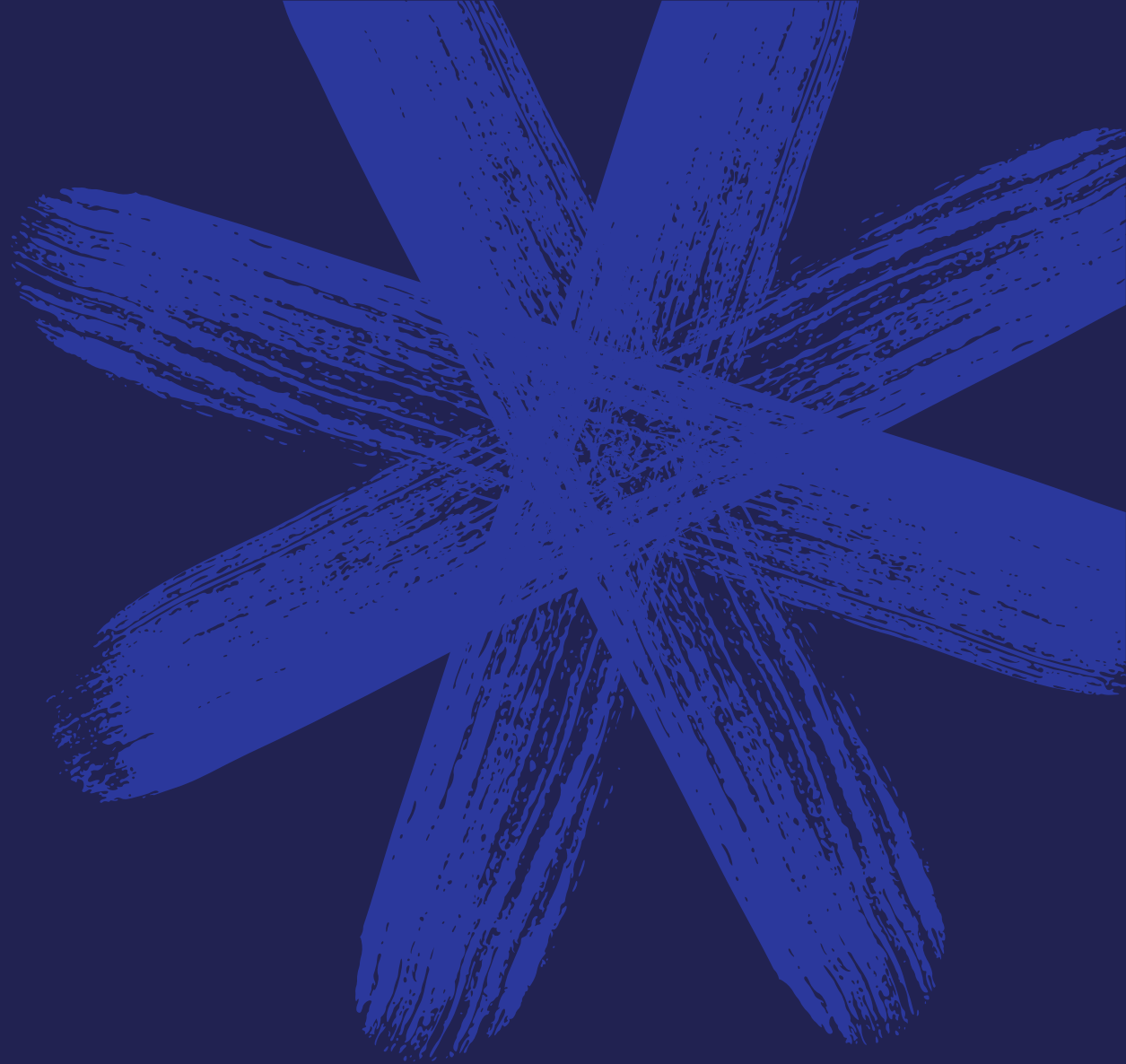
Dnevnik coachinga/“Coaching Log“

1. 2500 ur od začetka usposabljanja.
2. Vsaj **35 strank, 2250 plačanih ur.**
3. Soglasje strank za vpis v Dnevnik coachinga (GDPR).



Dnevnik coachinga

Marec, 2026



DNEVNIK COACHINGA / COACHING LOG

PRIMER: Obrazec dostopen na: <https://coachingfederation.org/resource/coaching-log-template-sample/>

1	IME ENEGA ČLANA SKUPINE  Credentials and Standards ICF Client Coaching Log ŠT. UR NE MNOŽIMO S ŠT. ČLANOV							
2	Client Name	Contact Information	Individual / Group	Number in Group	Start Date	End Date	Payed hours	Pro-bono hours
3	Jan Novak	jan12345@gmail.com	Individual		1.02.2019	05. 05. 2019		5
4	Jana Gorenc	jana.gorenc@firma.si	Individual		7.02.2019	23.04.2019	7	0
5	Jasna Primorc	primorc.jasna@institut.org	Group	10	8 12. 6. 2019	12.06.2019	6	0
6								
7								

Ko zaprosite za ICF akreditacijo, vam **ni treba** predložiti podrobnega dnevnika coachinga. Namesto tega navedete skupno število opravljenih ur coachinga in preprosto potrdite, da ustrezajo standardom ICF-a – lahko sledi naključni pregled.

DNEVNIK COACHINGA / „COACHING LOG“

Third Party – Confidentiality Policy

Če organizacija ne razkriva podatkov, priložimo dopis, ki vsebuje:

- podatke in logotip podjetja,
- ime coacha in opis njegove vloge v podjetju,
- ime in kontaktne podatke kontaktne osebe v organizaciji,
- opis vloge kontaktne osebe v organizaciji,
- potrditev, da organizacija ne razkriva podatkov,
- število ur coachinga, strank ter časovno obdobje.

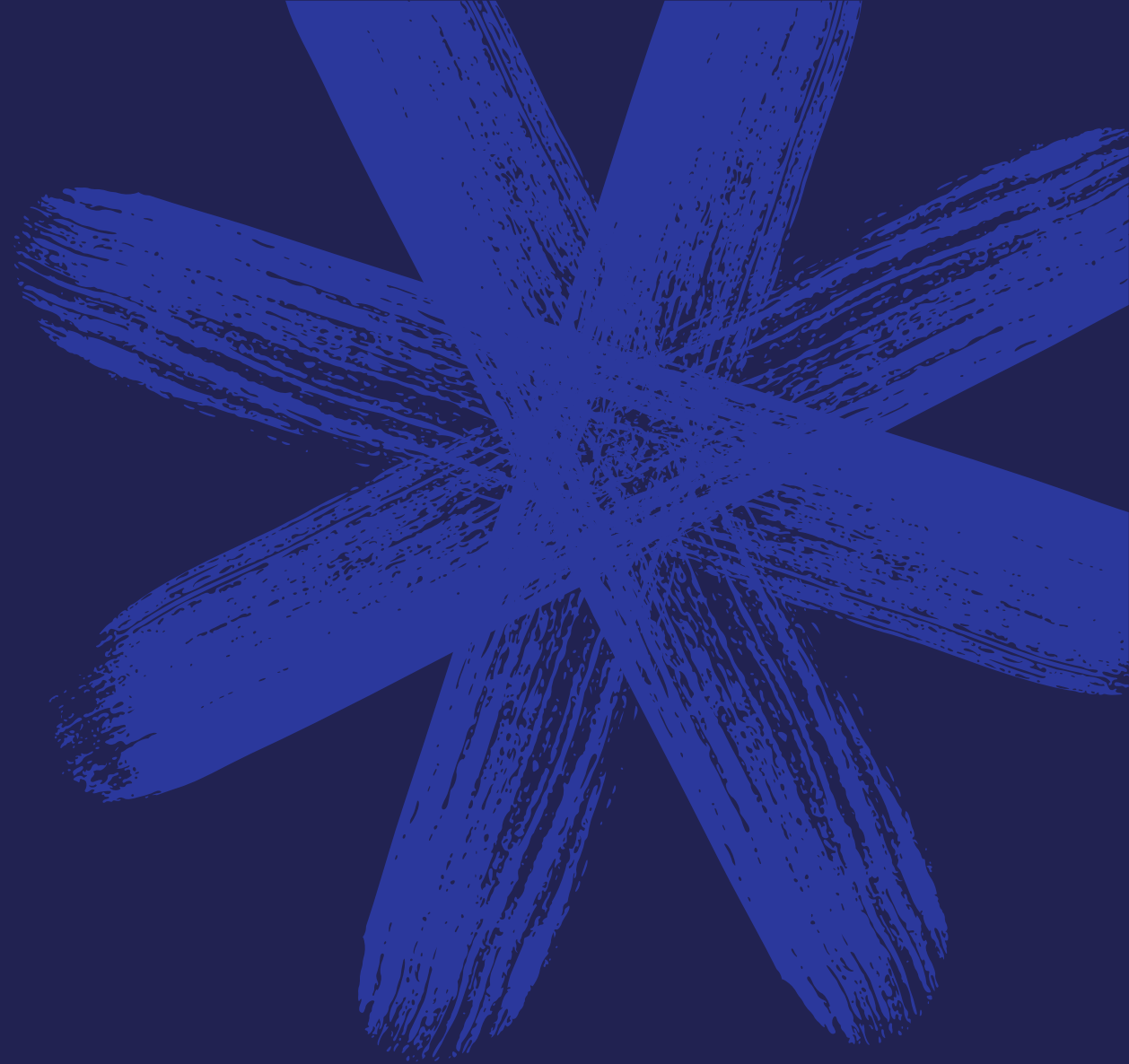
DNEVNIK COACHINGA / „COACHING LOG“

Kako beležiti izkušnje s coachingom

1. Vpisujemo 60 minutne ure, izvedene od začetka lastnega usposabljanja za coache, ki niso del usposabljanja.
2. Najeti smo kot coachi (in ne kot izvajalci delavnic, svetovalci ...).
3. Plačane ure (za katere smo prejeli plačilo, kompenzacijo, coaching za coaching, izvajanje internega coachinga kot del delovnih obveznosti).
4. Pro bono coaching (coaching izvajamo kot prostovoljci oziroma doniramo storitev coachinga).
5. Zavezani smo Etičnemu kodeksu ICF-a in brez privolitve strank coaching ure v dnevnik ne vpisujemo.
6. ICF redno/naključno preverja kandidate za ACC, PCC in MCC.

PRIJAVNICA

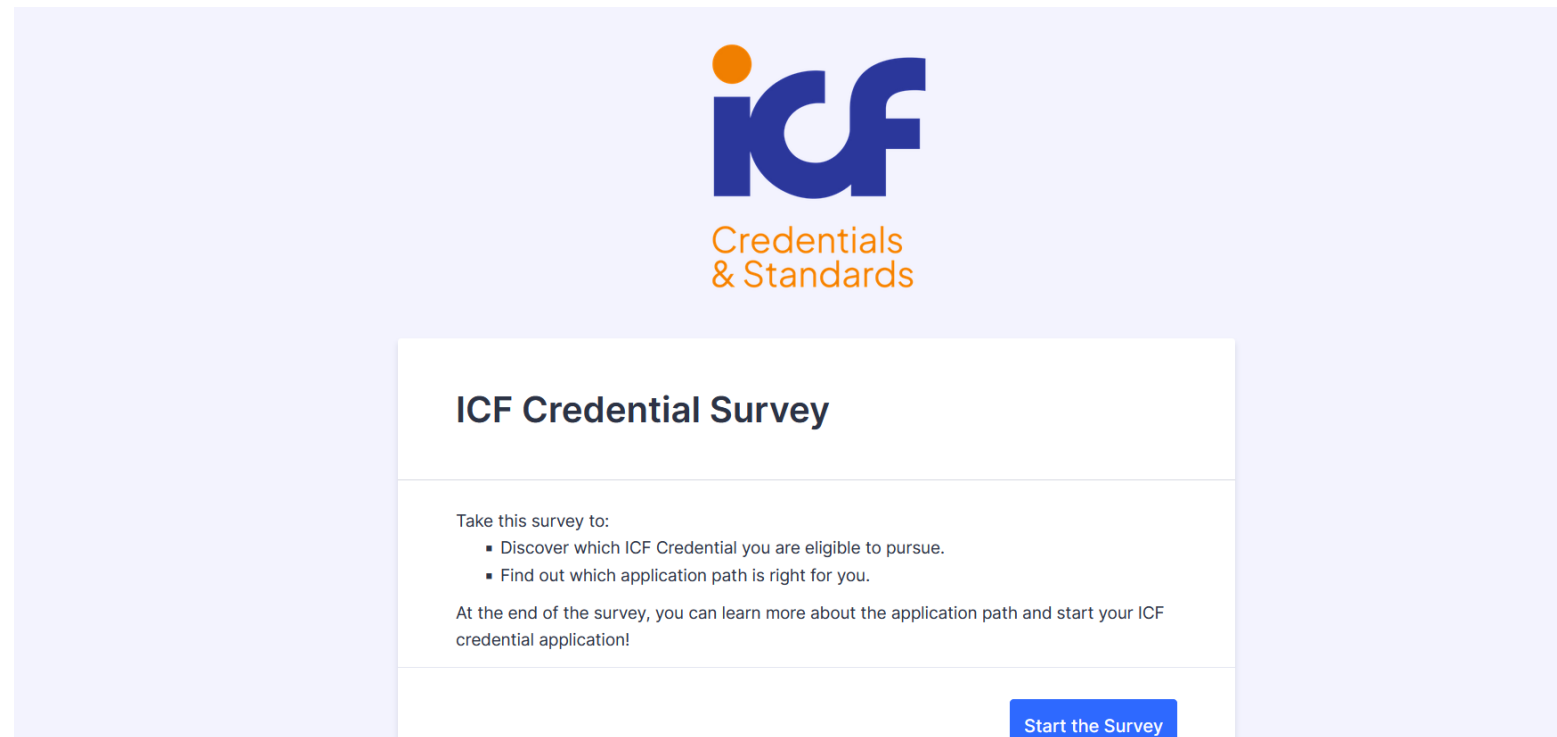
Marec, 2026



PRIJAVNICA

ICF SPLETNA STRAN: <https://coachingfederation.org/credentialing/apply-for-credential/>

1. ICF Credential Survey

The image shows a screenshot of the ICF Credential Survey landing page. At the top center is the ICF logo, which consists of the letters 'icf' in blue with an orange dot above the 'i', followed by the text 'Credentials & Standards' in orange. Below the logo is a white rectangular box with a thin border. Inside this box, the title 'ICF Credential Survey' is centered at the top. Below the title, the text 'Take this survey to:' is followed by a bulleted list: 'Discover which ICF Credential you are eligible to pursue.' and 'Find out which application path is right for you.' Below the list, a paragraph states: 'At the end of the survey, you can learn more about the application path and start your ICF credential application!'. At the bottom right of the white box is a blue button with the text 'Start the Survey' in white.

Kaj sledi

Nadaljnji postopek pri ICF

1. Pregled prijavnice
2. **Povabilo na ICF ACC Exam ali ICF Credentialing Exam (opravljate ga lahko online ali v živo v Pearson VUE pooblaščenem izpitnem centru v Ljubljani)**
3. Opravljanje izpita
4. Prejmete naziv, logotipe, brand manual ipd.
5. Naziv velja 3 leta; podaljšujete ga z nenehnim strokovnim spopolnjevanjem (Continuing Coach Education – CCE, mentorstvo)

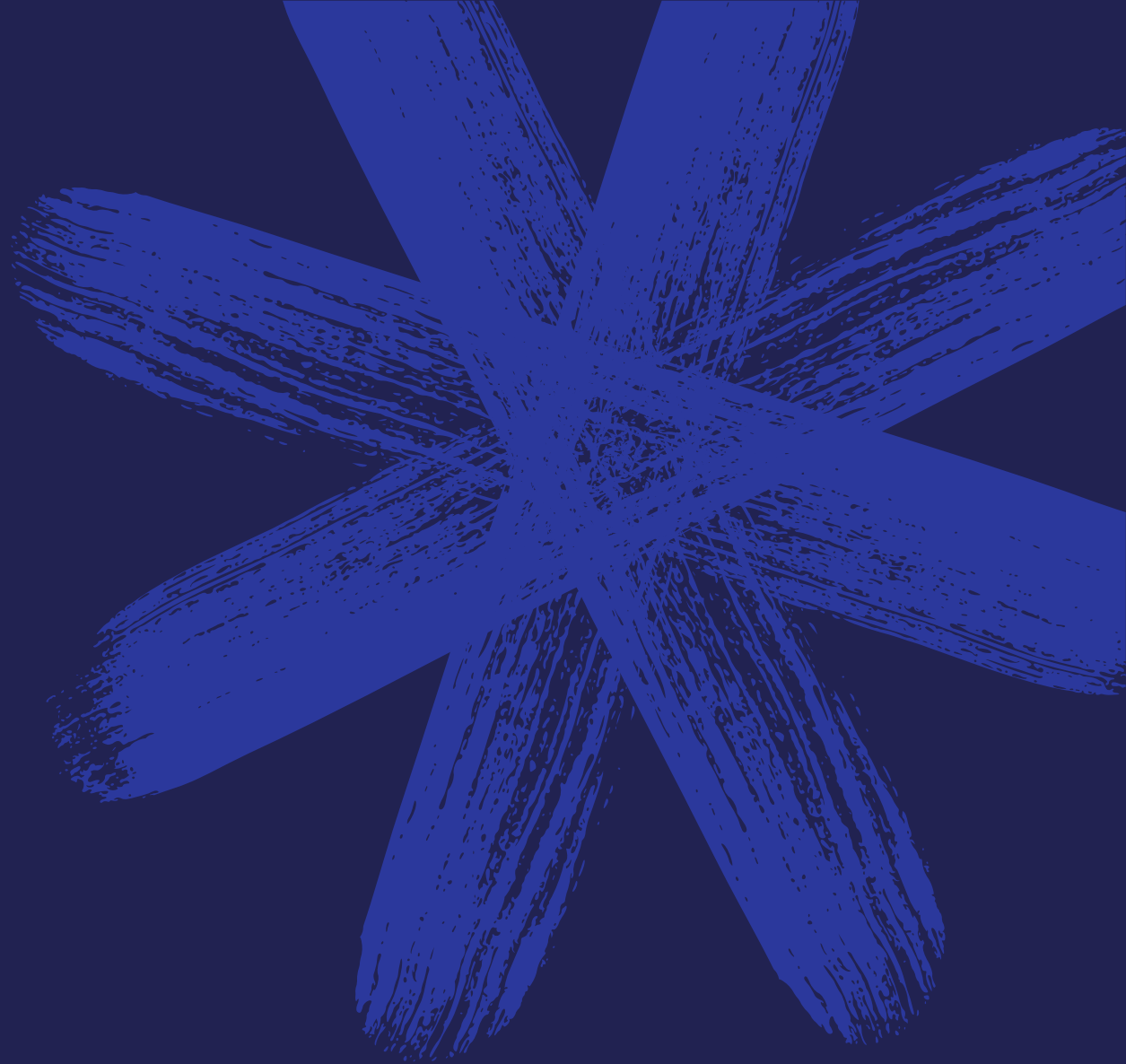
Pearson VUE pooblašчени izpitni centri

Glavne lokacije (v Ljubljani)

1. Flane d.o.o.: Cvetkova ulica 29, 1000 Ljubljana.
2. Housing d.o.o.: Pooblašчени Pearson VUE izpitni center (Ljubljana).
3. SRC d.o.o.: Izpitni center (Ljubljana).

ICF ACC EXAM

Marec, 2026



ICF ACC EXAM

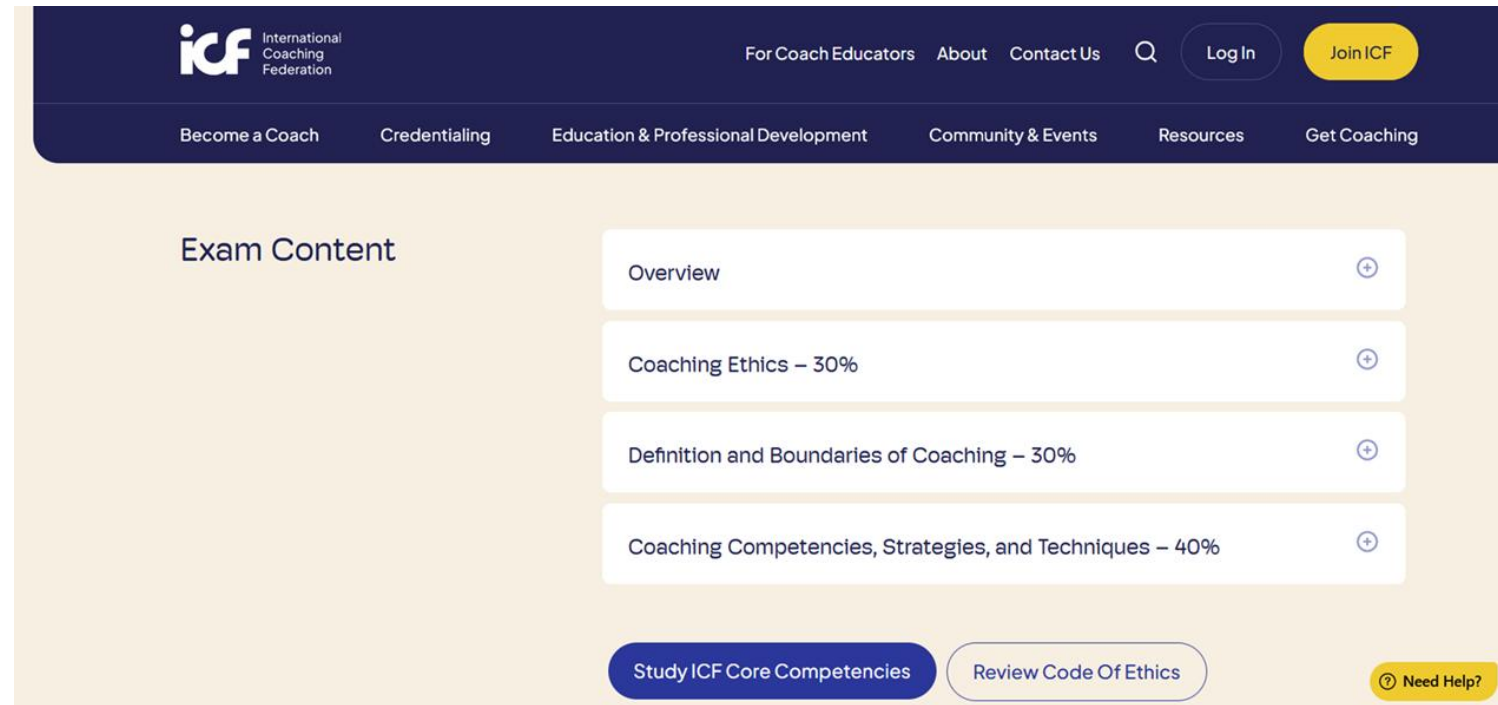
Podrobneje o testu: <https://coachingfederation.org/credentialing/icf-credential-exams/acc-exam/>

1. **60 vprašanj:** 4 možni odgovori – **EDEN** pravilen.
2. Rezultat se določi glede na število pravih odgovorov.
3. Preverjanje temeljnega znanja coachinga.
4. Število možnih točk: **600 točk.**
5. Za uspešno opravljen izpit je potrebnih najmanj **460 točk.**

YouTube kanal ICF: [International Coaching Federation - YouTube](#)

ICF ACC EXAM

Primeri vprašanj: <https://coachingfederation.org/resource/acc-exam-sample-questions/>



The screenshot shows the ICF ACC Exam content page. The header is dark blue with the ICF logo and navigation links: 'For Coach Educators', 'About', 'Contact Us', 'Log In', and 'Join ICF'. Below the header is a secondary navigation bar with links: 'Become a Coach', 'Credentialing', 'Education & Professional Development', 'Community & Events', 'Resources', and 'Get Coaching'. The main content area is titled 'Exam Content' and lists four topics with expandable buttons (indicated by a '+' icon): 'Overview', 'Coaching Ethics – 30%', 'Definition and Boundaries of Coaching – 30%', and 'Coaching Competencies, Strategies, and Techniques – 40%'. At the bottom, there are three buttons: 'Study ICF Core Competencies', 'Review Code Of Ethics', and 'Need Help?'.

icf International Coaching Federation

For Coach Educators About Contact Us Log In Join ICF

Become a Coach Credentialing Education & Professional Development Community & Events Resources Get Coaching

Exam Content

- Overview
- Coaching Ethics – 30%
- Definition and Boundaries of Coaching – 30%
- Coaching Competencies, Strategies, and Techniques – 40%

Study ICF Core Competencies Review Code Of Ethics Need Help?

Slovarji/prevajanje

ICF ACC EXAM

Opravljanje izpita: Osebno v testnem centru Pearson VUE ali na daljavo prek Pearsonove platforme OnVUE za spletno opravljanje izpita.

1. **Skupni čas izpita: 90 minut**, vključno z neobveznim 10-minutnim odmorom.

2. **Oblika izpita:** 60 vprašanj z več možnimi odgovori, razdeljenih v dva sklopa.

Struktura izpita:

Navodila za izpit: 2 minuti

1. sklop (30 vprašanj): 39 minut

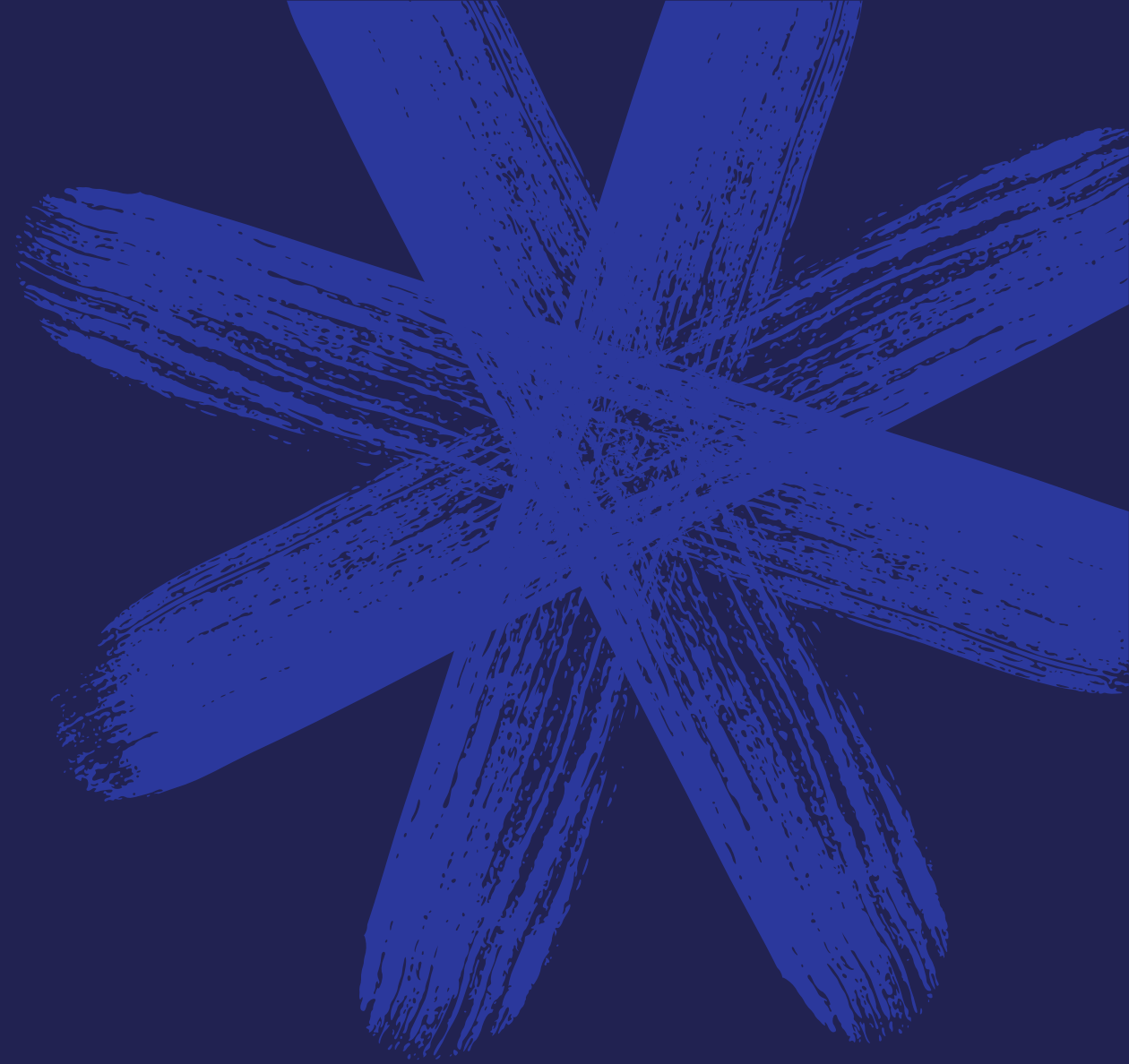
Predviden odmor: 10 minut

2. sklop (30 vprašanj): 39 minut

Slovar/prevajanje

Credentialing Exam (PCC/MCC)

Marec, 2026



ICF CREDENTIALING EXAM

Podrobneje o testu: <https://coachingfederation.org/credentialing/icf-credential-exams/pcc-mcc-exam/>

1. **78 vprašanj:** realističen primer iz coachinga - **4 možni odgovori:**
 - **NAJBOLJŠI ODZIV IN NAJSLABŠI ODZIV** GLEDE NA DANO COACHING SITUACIJO
2. Preverja razumevanje **ICF-ove definicije coachinga, Temeljnih kompetenc coacha po ICF-u ter Etičnega kodeksa ICF-a.**
3. Število možnih točk: **600 točk.**
4. Za uspešno opravljen izpit je potrebnih najmanj **460 točk.**

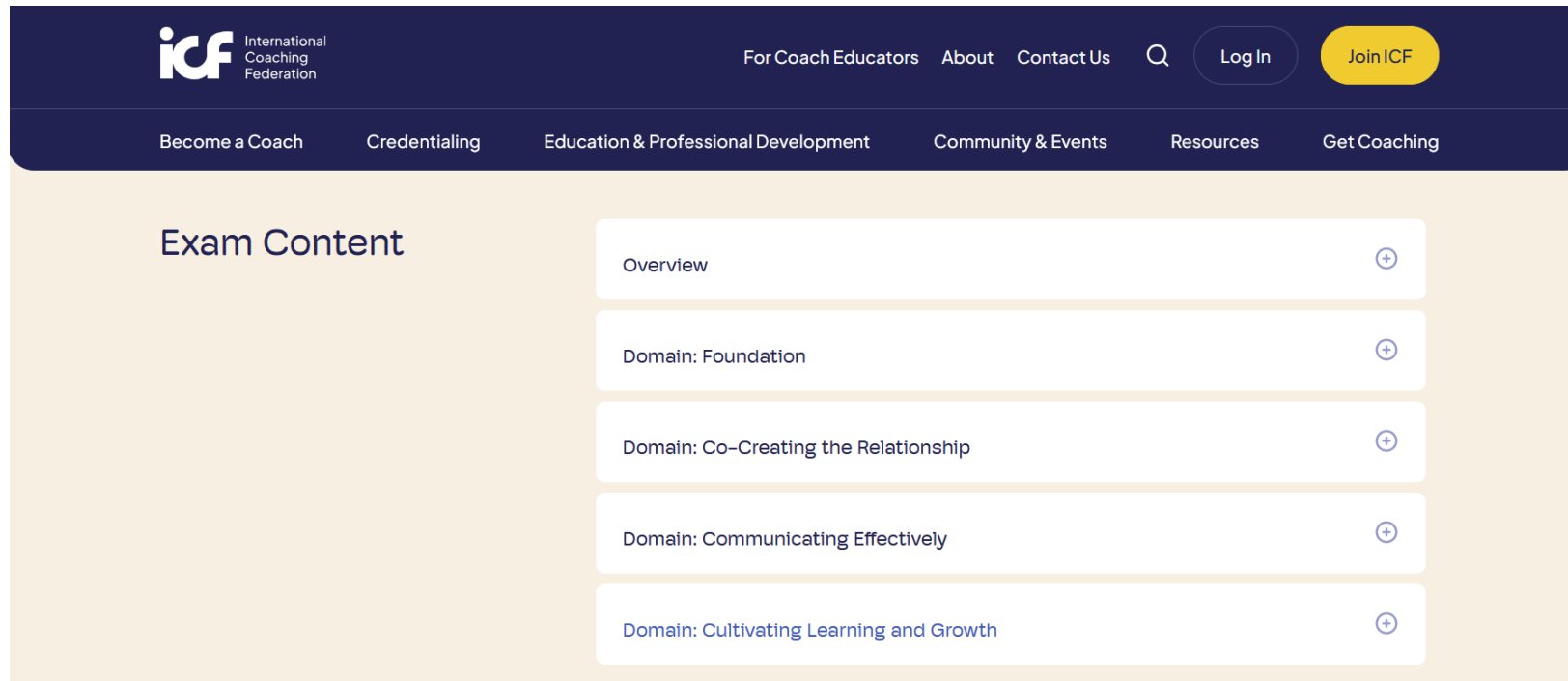
ICF CREDENTIALING EXAM SIMULATOR

Najdete ga na tejle povezavi:

https://docs.google.com/forms/d/e/1FAIpQLSdj_h77dSdmL3KGDSv4fdbHlZELt-1c_INtKjh0_4n9gMibWg/viewform

ICF CREDENTIALING EXAM

Primeri vprašanj: <https://coachingfederation.org/resource/icf-credentialing-exam-sample-questions/>



The screenshot shows the ICF website's navigation and exam content. The top navigation bar is dark blue with the ICF logo on the left and links for 'For Coach Educators', 'About', 'Contact Us', a search icon, 'Log In', and a yellow 'Join ICF' button. Below this is a secondary navigation bar with links: 'Become a Coach', 'Credentialing', 'Education & Professional Development', 'Community & Events', 'Resources', and 'Get Coaching'. The main content area has a light beige background. On the left, the text 'Exam Content' is displayed. To the right, there is a vertical list of five white rectangular buttons, each with a blue plus icon on the right side. The buttons are labeled: 'Overview', 'Domain: Foundation', 'Domain: Co-Creating the Relationship', 'Domain: Communicating Effectively', and 'Domain: Cultivating Learning and Growth'.

icf International Coaching Federation

For Coach Educators About Contact Us Q Log In Join ICF

Become a Coach Credentialing Education & Professional Development Community & Events Resources Get Coaching

Exam Content

- Overview
- Domain: Foundation
- Domain: Co-Creating the Relationship
- Domain: Communicating Effectively
- Domain: Cultivating Learning and Growth

ICF CREDENTIALING EXAM

Opravljanje izpita: Osebnost v pooblaščenem izpitnem centru Pearson VUE ali na daljavo prek Pearsonove platforme VUE za spletno opravljanje izpita.

- **Skupni čas izpita: 180 minut**, vključno z neobveznim 10-minutnim odmorom.

Oblika izpita: 78 nalog - situacije

- **Struktura izpita:**
- **Navodila za izpit:** 4 minute
 - 1. sklop: (39 vprašanj): 83 minut
- **Neobvezni odmor:** 10 minut
 - 2. sklop: (39 vprašanj): 83 minut

+60 min

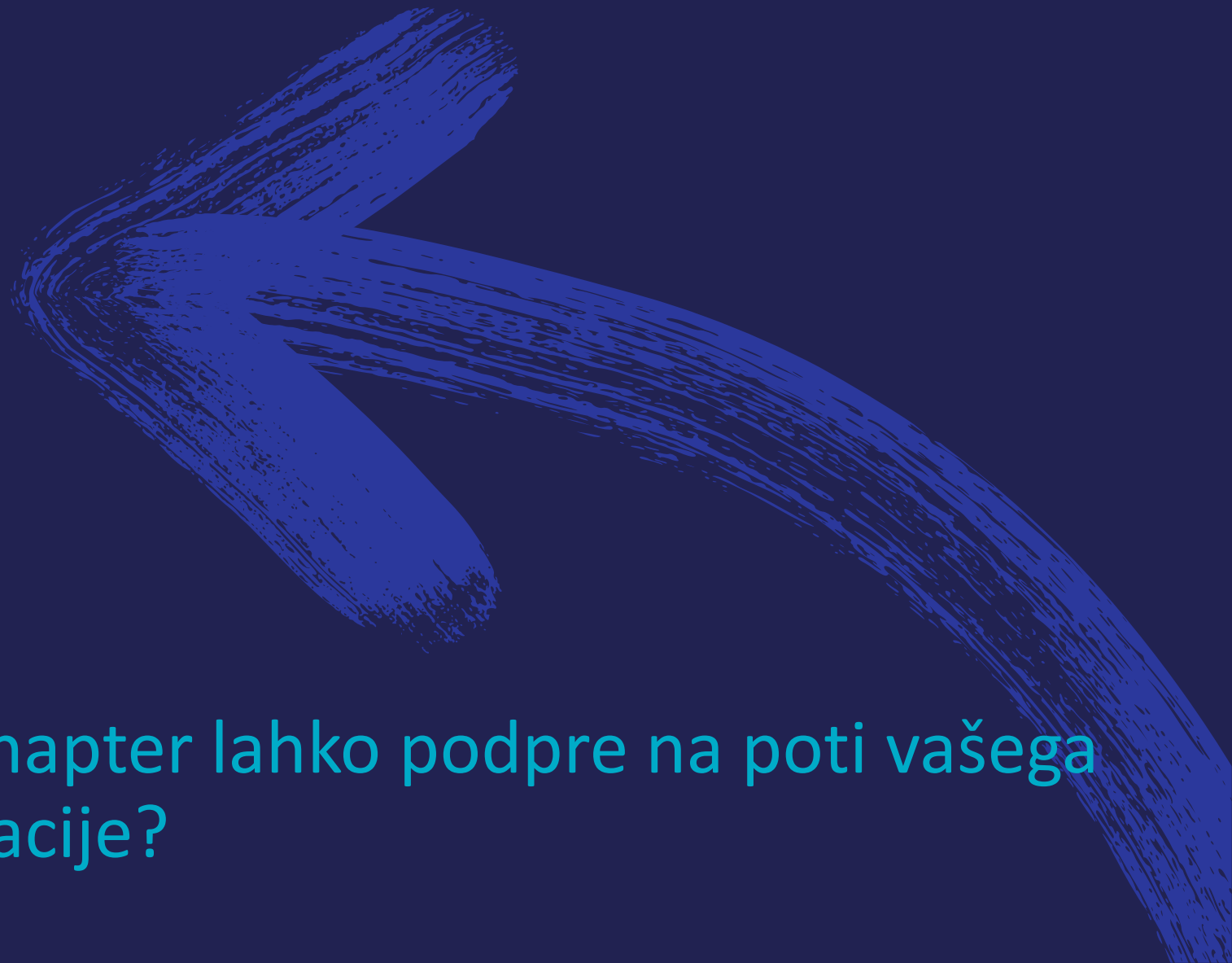
Vaša vprašanja

Kaj še želim izvedeti o pridobitvi individualne akreditacije pri ICF?



Oblikovanje podpornih skupin

Kako vas ICF Slovenija Chapter lahko podpre na poti vašega pridobivanja ICF akreditacije?



Ko je gladina vode visoka, vse ladje
lažje izplujejo.